

AGENDA

MEETING OF THE MAYOR AND ALDERMEN

APRIL 3, 2003

1. Recommend approval of the minutes of the meeting of March 20, 2003.
- 1.1. An appearance by Deatre N. Denion, Earth Day Coordinator for the Water and Sewer Bureau's Environmental Affairs Office, to receive a proclamation designating April 12, 2003 as "Earth Day 2003" in Savannah.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

2. Jill Douberly t/a Dub's Convenience Store, Inc., requesting to transfer a beer and wine (package) license from Bill H. Lal t/a Dub's Convenience Store, Inc. at 10401 Abercorn Street, which is located between Tibet and Magnolia Avenues in District 6. Recommend approval.
3. Ludmila Gubenko t/a Pronto, requesting a beer (drink) license at 44 Martin Luther King, Jr. Boulevard, which had a 2001 beer and wine (drink w/Sunday sales) license and is located between Broughton and Congress Streets in District 1. Recommend approval.
4. Alpesh Patel t/a Arpit, Inc., requesting to transfer a liquor, beer and wine (package) license from John A. Miltiades t/a Arthur's Discount Beverage Mart at 2111 W. Bay Street. Recommend that Alpesh Patel, the applicant, and John A. Miltiades, the current license holder and owner of the building housing the package store and a separately owned and operated bar, appear and explain how they propose to curtail the activities described in the attached report from the Police Department. (See attached report.)

ZONING HEARINGS

5. Charles W. Barrow, Agent for Chatham County, Owner (Z-030129-54723-2), requesting the rezoning of 6601 Habersham Street from R-M-25 (Multi-Family Residential – 25 units per net acre) to R-I-P (Residential-Institutional-Professional). The Metropolitan Planning Commission (MPC) recommends approval because the requested rezoning is consistent with the City's Future Land Use Plan and will establish a zoning district that is compatible with the neighborhood. (See "PETITIONS".) Recommend approval.

6. Harold B. Yellin, Agent for Savannah Bank, Trustee (Z-030116-53658-2), requesting to rezone 31 Martin Luther King, Jr. Boulevard from B-C (Community Business) to B-B (Bayfront Business). MPC recommends approval because the requested rezoning is consistent with the City's Future Land Use Plan and would extend the B-B west of the Martin Luther King, Jr. Boulevard entrance to River Street. Recommend approval.
7. Phillip McCorkle, Agent for Taylor Row, Inc. Owner (Z-030212-56211-2), requesting the rezoning of 420 Montgomery Street from B-C (Community Business) to R-I-P-A (Residential-Institutional-Professional). MPC recommends denial of R-I-P-A and approval of R-I-P-B (Residential-Institutional-Professional) because R-I-P-B allows for a less intensive classification than the existing B-C and greater flexibility of uses appropriate to this property than does the requested R-I-P-A. Recommend approval of the MPC recommendation.

PETITIONS

8. Charles W. Barrow for Chatham County – Petition #9355, requesting the City to convey to Chatham County an unopened 20-foot right-of-way known as Stephenson Court and to accept a strip of land north of Stephenson Court. Recommend conveying the unopened right-of-way to the County; retaining an easement to maintain a newly installed concrete drainage basin and inlet; and declining the offered strip of land. The County condemned part of Dr. Salvatore Brancato's property for the widening of Stephenson Avenue. To mitigate his loss of parking, the County wants to convey to Dr. Brancato the abutting unopened right-of-way and a property north of it the County condemned. The City does not need the strip of land the County offered.
9. Alan and Patricia Silver – Petition #9416, requesting an 18-inch encroachment at 518 E. Bryan Street for front steps of a new home. Recommend advising the petitioners that the 4-inch water line must be field located to insure that it will not be obstructed by the steps; the steps must not extend further than those of neighboring homes; and the encroachment grants no ownership rights to the right-of-way and, if required, must be removed at the petitioners' expense. The encroachment was recommended by the Historic Review Board for consistency with neighboring homes.
10. Corporal Don Collier – Petition #9453, requesting the award of his service weapon (Serial # ATP 637US) upon retiring from the Police Department on April 1, 2003. Recommend approval.
11. Sergeant Freddie L. Smith – Petition #9454, requesting the award of his service weapon (Serial # AH B962) upon retiring from the Police Department on April 1, 2003. Recommend approval.

12. R. Dennis Pierce, Jr. – Petition #9466, requesting to transfer Bonaventure Cemetery, Section M. Lot 307, Spaces 4 thru 12, from Doris B. Pierce (deceased mother) to Jack K. Berry. Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles E, Folio 425, show this lot in the name of Doris Berry Pierce. There is no reason transfer should not be made as requested by her heir.
- 12.1. Joyce Poythress Yeatts – Petition #9472, requesting to transfer Bonaventure Cemetery, Section K, Lot 215, Spaces 1, 4, 5, 8, 9, 10, 11 and 12 from Fulton Webster Poythress (deceased father) to Joyce Poythress Yeatts, Robert A. Yeatts, Richard A. Yeatts and Thomas L. Yeatts (heirs). Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles B, Folio 183, show this lot in the name of Fulton W. Poythress. There is no reason transfer should not be made as requested by his heirs.
- 12.2. Marie Holden – Petition #9473, requesting to transfer Bonaventure Cemetery, Section L, Lot 140, all available spaces, from Marie Holden and Mildred R. Clark (deceased) to Carolyn Griner, Linda Stacy and Judy Saturday. Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles C, Folio 62, show this lot in the names of Mildred R. Clark and Marie Holden. There is no reason transfer should not be made as requested by the lot owner and heirs of Mildred R. Clark.

RESOLUTIONS

13. Property Purchase – 1700 Drayton Street. A resolution to authorize the purchase of Howard Dental Offices located at 1700 Drayton Street and the execution of related documents. Recommend approval.
14. Sale of Property – 547 E. Bolton Street. A resolution to authorize the sale of 547 E. Bolton Street (PIN 2-0043-11-001) to New Legacy Community Development Corporation in the amount of \$8,100.00 for the development of an affordable, single family home, with the provision that the property will revert back to the City if it is not so developed within two years. Recommend approval. This property was gift deeded to the City and later determined to be surplus. In response to a request for proposals to develop affordable housing that would blend with the neighborhood, New Legacy bid \$8,100.00 and proposed building a two-story, single family home on the vacant lot.

TRAFFIC ENGINEERING REPORTS

- 14.1. Parking Prohibition – Gignilliat Circle. The Savannah Economic Development Authority has requested parking removal on both sides of Gignilliat Circle off Bourne Boulevard.

Gignilliat Circle is located in the recently annexed SPA Industrial Park, off U S Highway 80. This is a commercial development with businesses located on both sides of Gignilliat Circle. Vehicles parked on both sides of the street restrict two-way traffic and do not permit trucks to safely maneuver into the businesses. Parking on both sides of the street should be prohibited to improve traffic safety. Since every business in this area has off-street parking facilities, they should not be affected by the removal of on-street parking.

Recommend that parking on Gignilliat Circle be prohibited on both sides of the street. Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

15. Lease Renewal – Police Internal Affairs – 5302 Frederick Street. Recommend renewal of the lease between Frederick Plaza Associates and the City for property housing the Police Department's Internal Affairs Office at 5302 Frederick Street. The lease is from April 1, 2003 to March 31, 2006 and can be terminated with 60 days written notice to the landlord.

The rental rates will be as follows:

Month(s) 1 – 12	\$	1,400.67 per month
Month(s) 13 - 24	\$	1,464.33 per month
Month(s) 25 - 26	\$	1,528.00 per month

This lease has been reviewed and approved by the Assistant City Attorney. Recommend approval.

16. Bilbo Basin Drainage Improvements (DR-305-99), Phase I - Alice/Tattnall Stormwater Relief System - Engineering Services. Hussey, Gay, Bell, & DeYoung (HGB&D) submitted an Engineering Agreement in an amount not to exceed \$123,036.00 for the preparation of final design and construction plans and specifications for the Alice/Tattnall Stormwater Relief System.

HGB&D has furnished a series of reports since 1980 on the problem of improving stormwater drainage from the Bilbo Basin. Recently, the concept of draining the area of Alice and Tattnall Streets to the West Boundary Street storm sewer has been studied intensely. The final design will increase drainage capacity to provide structural flooding protection for approximately 10 inches of rain in 24 hours through a new outfall to the west, increased pipe sizes, and neighborhood system additions.

The engineering services include conducting field surveys; identifying utility conflicts; designing any needed water or sewer utility relocations; performing hydrologic/hydraulic analysis to verify storm protection from structural flooding; preparing a geotechnical report, construction drawings, specifications, cost estimate, and bid documents; and evaluating bids.

The engineering costs are reasonable and the work is necessary. Funds are available. (See attached map.) Recommend approval.

- 16.1.** Engineering Services for HOPE VI Infrastructure Improvements (OP641). Recommend approval to procure engineering services from EMC, Inc. in the amount of \$221,470.00 for HOPE VI infrastructure improvements consisting of paving, grading, drainage, water and sewer, project management and coordination along with park accessories.

The engineering services include surveying, design, bid documents, shop drawing reviews, construction contract administration, inspection, stormwater sampling and project closeout.

Recommend approval of the engineering agreement with EMC, Inc. in the amount of \$221,470.00. The fees are reasonable and the work is necessary. Funds are available. Recommend approval.

- 16.2.** Telecommunications Management Services - Annual Contract Renewal. Recommend approval to renew an annual contract for telecommunications consulting services from the Georgia Municipal Association (GMA) in the amount of \$17,500. The renewal is needed to ensure compliance by all of the City's cable and telecommunications franchisees. The consulting services cover a broad range of compliance issues, including contracts and agreements, rates, franchise transfers, cellular and Personal Communication Systems (all-in-one wireless phone, paging, messaging, and data service) tower sites, and public rights-of-way management. Recommend approval.

- 16.3.** Scoreboards for Minick Complex - One Time Purchase - Bid No. 03.059. Recommend approval to procure four new scoreboards from Electro-Mech Scoreboards in the amount of \$17,520.00. The scoreboards are needed to replace deteriorated scoreboards at the Minick Sports Complex.

The reason for not selecting the low bidder is that the bid did not include installation which was required by the bid specifications.

Bids were received March 25, 2003. This bid has been advertised, opened and reviewed. Delivery: 21 Days. Terms: Net-30 Days. The bidders were:

L.B. Electro-Mech	\$	17,520.00
+ Sportable Scoreboards	\$	16,800.00
Daktronics	\$	22,400.00
Interstate General	\$	40,759.00

Funds are available in the 2003 Budget, Account No. RE-110. A Pre-Bid Conference was conducted and no vendors attended. (+Indicates low bidder did not meet specifications.) Recommend approval.

17. Construction Monitoring - Westside Outfall Project - One Time Purchase - RFP No. 02.0337. Recommend approval to procure construction monitoring services from EMC Engineering Services in the amount of \$136,834.00. The construction monitoring is needed to ensure that construction of the Westside Outfall project is accomplished in accordance with plans and specifications.

The reasons for not selecting the lowest cost proposal is that KHAFRA Engineering did not include the required survey work for record drawings, and proposed personnel without experience with cast-in-place box culverts.

Proposals were received January 28, 2003. This RFP has been advertised, opened and reviewed. The proposers were:

B.P. EMC Engineering	\$	136,834.00
* KHAFRA Engineering (Partial Proposal)	\$	133,972.00
Hussey, Gay, Bell & DeYoung	\$	282,680.00

Criteria:	General Qualifications	Specific Qualifications	Technical Merit	Personnel Qualifications	Fee	Total
Proposer						
EMC Engineering	5	10	30	25	24	94
KHAFRA Engineering	5	9	23	17	25	79
Hussey, Gay, Bell & DeYoung	5	9	26	24	12	76

Funds are available in the 2003 Budget, Account No. DR-122. A Pre-Proposal Conference was conducted and eight vendors attended. (*Indicates minority vendor.) Recommend approval.

18. Grounds Maintenance for Laurel Grove South Cemetery – Annual Contract - Bid No. 02.021. Recommend approval to procure grounds maintenance services from Four Seasons Landscape Management in the amount of \$43,966.00. The services will be used by the Cemeteries Department to maintain Laurel Grove South Cemetery.

Bids were received February 25, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Term: 5%-10 Days. The bidders were:

L.B. ** Four Seasons Landscape Management	\$	43,966.00
Thomas Griffin Construction Company	\$	52,000.00
* S & P Landscape Management	\$	54,265.54
Hewett Landscaping	\$	58,366.10
* Charlie's Lawn Care	\$	59,800.00
* Complete Lawn Care	\$	78,000.00
* Advantage 1 Lawn Service	\$	105,820.00

Funds are available in the 2003 Budget, Account No. 101-2106-51295. A Pre-Bid Conference was conducted and seven vendors attended. (*Indicates minority vendor; **Indicates woman-owned business.) Recommend approval.

19. Maintenance and Support for Enterasys Equipment – Annual Contract - Quotation No. 03.038. Recommend approval to procure maintenance and support for Enterasys equipment from Stormwood, Inc. in the amount of \$13,124.16. This equipment includes hubs and switches for the City's computer network.

Bids were received March 13, 2003. This bid has been opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. Stormwood, Inc.	\$	13,124.16
SBC Group	\$	13,853.28

Funds are available in the 2003 Budget, Account No. 611-1140-51241. A Pre-Bid Conference was not conducted as this is a request for quotation. Recommend approval.

20. Maintenance for Auxiliary Power Units - Annual Contract - Bid No. 03.0036. Recommend awarding an annual contract to procure maintenance services from Cummins South (Items 1, 2, 5-8) in the amount of \$151,003.00, Neidlinger Equipment (Items 3,4) in the amount of \$39,223.00 and Yancey Power (Items 9-22) in the amount of \$13,577.00 for a total expenditure of \$203,803.00. The services are needed to maintain back-up power generators at wells, lift stations, the I & D Plant and several other locations.

Bids were received March 11, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. Yancey Power	\$	13,577.00
L.B. Neidlinger Equipment	\$	39,223.00
L.B. Cummins South	\$	151,003.00
W.W. Williams	\$	281,305.00

Funds are available in the 2003 Budget, Account No. various. A Pre-Bid Conference was conducted and three vendors attended. Recommend approval.

21. Manhole Rings and Covers – Annual Contract Renewal – Bid No. 03.086. Recommend renewing an annual contract to procure manhole rings and covers from Neenah Foundry in the amount of \$54,000.00. The manhole rings and covers will be used by the Sewer Maintenance Department as replacement parts on various sewer lines.

Bids were originally received February 19, 2002. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. Neenah Foundry	\$	54,000.00
Hughes Supply	\$	67,885.00
Ferguson Underground	\$	74,975.00
Lanier Municipal Supply	\$	76,300.00
US Filter	\$	77,500.00

Funds are available in the 2003 Budget, Account No. 521-255-51295. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

22. Modifications to Lift Stations 134, 10 and 113 (SW 610) - Amendment No.1 to Consultant Agreement. The consulting firm of Hussey, Gay, Bell and DeYoung has submitted Amendment No. 1 to their engineering services agreement requesting a decrease in the amount of \$40,608.13.

The decrease reflects changes to the scope of services due to cost concerns and shifting priorities. The design of the upgrade of Lift Station #134 (Southbridge) will not proceed beyond the concept design phase because of pending changes due to the DaimlerChrysler project; the design of the abandonment of Lift Station #113 (Bell's Landing) will not proceed beyond the concept design phase because of construction cost concerns; and preliminary engineering, final design, bidding, construction, and closeout services are being added for the upgrade of Lift Station 126 (Grove Point).

Recommend approval of Amendment No. 1 for a net decrease of \$40,608.13. The fees are reasonable. Funds are available. Recommend approval.

23. Removal of Contaminated Material – Emergency Purchase. Recommend approval to procure removal and disposal of contaminated materials from Moran Environmental in the amount of \$23,604.00. The services are needed for contaminated materials found in an abandoned underground storage tank during upgrade work on Lift Station 125 (Gateway Boulevard).

This purchase was handled on an emergency basis to avoid delaying the upgrade of the lift station.

The bidder was:

E.P. Moran Environmental	\$	23,604.00
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Funds are available in the 2003 Budget, Account No. SW-610. A Pre-Bid Conference was not conducted as this is an emergency purchase. Recommend approval.

24. Thermal Imaging Camera System – One Time Purchase – Bid No. 00.233. Recommend approval to procure two thermal imaging camera systems from NAFECO in the amount of \$42,020.00. The camera systems will be used by the Savannah Fire and Emergency Services Bureau to locate persons inside smoke-filled structures and to pinpoint the location of the fire.

NAFECO distributes this equipment for our area and was the lowest bidder meeting specifications in 2000. Recent negotiations resulted in a price reduction of \$4,220.00. The cameras must be compatible with the four previously purchased cameras for training purposes and the ability to transit encoded signals to base units in trucks and at headquarters.

The reason for not selecting the two low bidders is that the equipment offered by Safety Equipment Company and Axis Fire Supply, Inc. did not meet bid specifications.

Bids were received September 26, 2000. This bid was advertised, opened and reviewed. Delivery: 30 Days. Terms: Net-30 Days. The bidders were:

L.B. NAFECO	\$	42,020.00
+ Safety Equipment Company	\$	12,707.34
+ Axis Fire Supply, Inc.	\$	15,150.00

Funds are available in the 2003 Budget, Account No. 101-5140-51520. A Pre-Bid Conference was conducted and two vendors attended. (+Indicates low bidder did not meet specifications.) Recommend approval.

25. Two Riding Mowers – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests authorization to purchase two riding mowers under Quotation No. 06.03.11.2003 from Durden's Rental in the amount of \$14,114.47. The new mowers will replace mowers that are no longer economical to operate and maintain.

The bidders were:

L.B. Durden's Rental	\$	14,114.47
Andy's Lawn Machinery	\$	14,641.66
Industrial Turf	\$	No Bid

Recommend approval.

26. Chiller Maintenance Annual Contract - Change Order No. 1 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests authorization for Change Order No. 1 with York International Corporation in the amount of \$23,258.00. The change order provides for full chiller maintenance by adding the condenser water pumps, cooling towers, chilled water pumps, and hot water pumps (\$11,580.00), and chemical water treatment of the cooling towers, condenser water system, and hot water circulating loops (\$11,678.00). Recommend approval.
27. Water and Sewer Agreement – Savannah Christian Church. Savannah Christian Church, Inc. has requested a water and sewer agreement for Savannah Christian Church. The water and sewer systems have adequate capacity to serve this 15-equivalent residential unit development on Al Henderson Boulevard. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.
28. Water and Sewer Agreement – The Village at Bull River. Savannah Land Company, Inc. has requested a water and sewer agreement for The Village at Bull River. The water and sewer systems have adequate capacity to serve this 45-equivalent residential unit development on Wilmington Island. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.
29. Water and Sewer Agreement – Walden at Chatham Center. Walden at Chatham Center, LLC has requested a water and sewer agreement for Walden at Chatham Center. The water and sewer systems have adequate capacity to serve this 150-equivalent residential unit development on Chatham Center Drive. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

- 29.1.** Water and Sewer Agreement – Mills Run Subdivision, Phase I. Coastal Georgia Development Group, Inc. has requested a water and sewer agreement for Mills Run Subdivision, Phase I. The water and sewer systems have adequate capacity to serve this 43-equivalent residential unit development on Louis Mill Boulevard. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For April 3, 2003 Agenda

<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
DR-305		Bilbo Basin Drainage Improvements	Yes	No	1	0	1	0	\$123,036.00	0	B	0	0
B03.059		Scoreboards for Minick Complex	Yes	Yes	38	13	4	0	\$17,520.00	0	D	0	0
B03.021	X	Grounds Maintenance Laurel Grove South	Yes	Yes	60	8	7	4	\$ 43,966.00	0	E	0	0
Q03.038	X	Maintenance And Support For Enterasys Equipment	No	No	2	0	2	0	\$ 12,124.16	0	D	0	0
B03.036	X	Maintenance for Auxiliary Power Units	Yes	No	19	0	4	0	\$264,945.00	0	B/D	0	0
B03.086	X	Manhole Rings and Covers	Yes	No	27	0	5	0	\$ 54,000.00	0	D	0	0
E.P.		Removal of Contaminated Material	Yes	No	1	0	1	0	\$ 23,604.00	0	B	0	0
B00.233		Thermal Imaging Camera System	No	Yes	40	1	3	0	\$ 42,020.00	0	D	0	0

VENDOR(S)*

- A. Local Minority
- B. Local Non-Minority
- C. Non-Local Minority
- D. Non-Local Non-Minority
- E. Woman Owned
- F. Non-Local Female